

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 16 MAY 2012** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

#### **PRAYER**

The Reverend Andrew Milton, Team Rector for the Huntingdon Ministry to open the meeting with prayer.

#### **APOLOGIES**

**1. ELECTION OF CHAIRMAN**

To elect the Chairman of the Council for the ensuing Municipal Year.

**2. CHAIRMAN'S ANNOUNCEMENTS**

**3. MINUTES** (Pages 1 - 16)

To approve as a correct record the Minutes of the meeting held on 25th April 2012.

**4. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

**5. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.

**6. ELECTION OF EXECUTIVE LEADER OF THE COUNCIL**

To elect the Executive Leader of the Council.

*(NB: The Executive Leader is elected by the Council from among its membership for a 4 year term or until that Member's term of office comes to an end as a Councillor, he/she resigns from the office or he/she is removed from office by the Council.)*

**7. APPOINTMENT OF CABINET**

The Executive Leader to announce the names of -

- (a) a maximum of eight Councillors who shall be Members of the Council; and
- (b) a Deputy Executive Leader who shall be a Member of the Cabinet.

*(NB: The Deputy Executive Leader is appointed by the Executive Leader until the end of the term of office of the Executive Leader, he/she resigns from the office or he/she is removed from the office by the Executive Leader.)*

**8. LOCAL ELECTIONS: 3RD MAY 2012 (Pages 17 - 20)**

To receive a report by the Returning Officer on the persons elected to the Office of District Council on 3rd May 2012.

**9. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL PANELS, ETC (Pages 21 - 26)**

To consider a report by the Head of Legal and Democratic Services on the representation of political groups on Panels, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

**10. OVERVIEW AND SCRUTINY PANELS**

- (i) Overview and Scrutiny Panel - 10 Members  
(Economic Well-Being) *(plus 2 co-optees)*
- (ii) Overview and Scrutiny Panel - 10 Members  
(Environmental Well-Being) *(plus 2 co-optees)*
- (iii) Overview and Scrutiny Panel - 10 Members  
(Social Well-Being) *(plus 2 co-optees)*

**11. COMMITTEES AND PANELS**

To appoint Members to the following Committees and Panels -

- (i) Standards Committee - 7 Members  
*(plus 4 independent Members and 3 Parish Council representatives)*  
*[NB: On 20th April 2011, the Council extended the period of office of all externally appointed Members until May 2012 or until such time the District Council decides upon the future of the Committee. Regulations are still awaited from the DCLG in this*

*regard and  
it will be necessary  
to reconsider the  
composition of the  
Committee again  
shortly.]*

- (ii) Employment Panel - 8 Members  
*(to include  
1 Member of the  
Cabinet in an ex-  
official capacity  
with appropriate  
executive  
responsibility)*
  
- (iii) Senior Officers' Panel - 5 Members  
*(to comprise the  
Chairman and  
Vice-Chairman of  
the Employment  
Panel, Deputy  
Leader, relevant  
Executive  
Councillor and  
Leader of the  
majority  
opposition party  
[or their  
respective  
nominees])*
  
- (iv) Appeals Sub-Group - 15 Members  
*(a pool of  
Members from  
which the Head of  
Legal and Democratic  
Services is authorised  
to convene a meeting  
of the Appeals Sub-  
Committee comprising  
up to 5 Members  
[excluding Members  
of the Employment  
Panel] to determine  
appeals under the  
Council's disciplinary  
and appeals procedures)*
  
- (v) Development Management Panel- - 16 Members  
*(to include  
1 Member of the  
Cabinet in an ex-  
official capacity  
with appropriate  
executive  
responsibility)*

- (vi) Licensing and Protection - 12 "
- (vii) Licensing Committee - 12 "
- (viii) Corporate Governance Panel - 7 Members
- (ix) Elections Working Group - 6 Members  
(to undertake  
the review of the  
membership of  
the District  
Council)

**FOR INFORMATION** (Pages 27 - 34)

- ◆ Details of allowances paid to Members and Council and Panel and Committee attendance records for 2011/12 are reproduced as annexes to the agenda.
- ◆ On the rising of the meeting of Panels and Committees there will be a presentation for all Members entitled "**New Huntingdonshire Local Plan - Process and engagement of Members**".

Dated this 8th day of May 2012



Head of Paid Service

**Notes**

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: [Christine.Deller@huntingdonshire.gov.uk](mailto:Christine.Deller@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Council.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (*under Councils and Democracy*).

**If you would like a translation of  
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